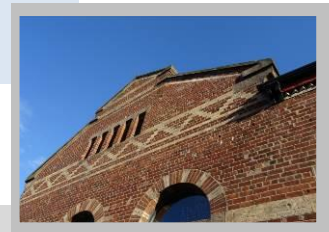




# Leeds Project Fund Prospectus



## LEEDS PROJECT FUND

### AIMS

The Leeds Project Fund is intended to support projects which further the objectives of Leeds Civic Trust and benefit Leeds as a whole.

### PARTICULARS AND PROJECT REQUIREMENTS

- Projects will relate to the planning, architecture, design, heritage of the city or its environmental or cultural amenities.
- Eligible projects will have a wide impact and/or provide an exemplar for others.
- Projects would be expected to create a lasting legacy in terms of either a physical presence or a written or visual record.
- Applications for funding or part-funding can be made for any amount, but there will be a total of £7,000 per annum available for this fund with the amount for any one project at the discretion of the Trust.
- The number of projects funded per year is at the discretion of Leeds Civic Trust
- Offers of funding of less than the amount requested may be made at the discretion of Leeds Civic Trust
- Leeds Civic Trust needs to be acknowledged as a partner in any publicity, and the Trust logo included in any literature
- The project must be completed within an agreed timetable

### MAKING AN APPLICATION

- Applications for grants from this fund should be made in writing (email or hard copy) to Leeds Civic Trust and include the following information:
- Details and cv of the applicant(s)
- Details of the proposed project and its timescale
- The amount of grant required and information on other sources of funding
- How the project meets the objectives of the Trust, how it will have a lasting impact and how it will benefit Leeds as a whole
- A business plan for the project including information on how the grant itself will be spent

### LEEDS PROJECT GRANT FUND TIMETABLE.

The Leeds Civic Trust's Grants Group meets annually to consider applications which must be received by 31 August in order to meet the September meeting date. Recommendations will then be made to the next available Trust Council meeting and applicants noted before the 30 September

