



Heritage Open Days Micro Grant



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Our Heritage Open Days Micro Grants are intended to support events hosted during the annual Heritage Open Days festival here in Leeds (13 – 22 September 2019).

Whether there is a local figure you'd like to celebrate, a great story you would love to tell, or you'd like to open up your place of work or home, we'd love you to take part and can support your event, both financially and practically.

Micro Grants to help host your Event

Calling all community groups, artists, historians, storytellers and event makers! Would you like to help make Leeds Heritage Open Days the best yet? Small grants of £50 to £250 are available from the Trust. Past events have included; theatrical performances, arts and craft activities, pub quizzes, ghost tours, to the ever-popular exhibitions, walks and tours.

What are we looking for

- Events must take place between 13 – 22 September
- Events must be open to all members of the public
- Individuals or groups are welcome to apply
- Suggestions for family friendly events are especially welcome
- Room hire and equipment can be included in the award

Be Part of a National Festival!

Over 5,500 events take place, created by more than 2,000 organisers and 46,000 volunteers. Heritage Open Days is England's largest cultural festival, taking place annually every September. In Leeds the event is coordinated by our team at the Trust. We produce and print 10,000 festival programmes that can be picked up throughout the city, we also help organisers to host events and can assist with event registration, bookings, insurance and publicity to help make your event a success.

Heritage Open Days is a wonderful day out, whether with family, friends or exploring alone. Past examples of events have ranged from dance workshops, spoken word events, exhibitions and singalongs, to the event popular walks, talks and tours.

'People Power'

To offer a little bit of inspiration, Heritage Open Days chooses a national theme. This year's theme is 'People Power'. Think protest, migration, equality, petitions, crowdfunding, heroes and villains. Leeds has a celebrated history of challenging the status quo, and for nurturing people

who strive to make the world a better place for all. Remember, the theme is intended to inspire - you don't have to use the theme for your event. Please note, we have a small pot set aside, and whilst we would like to support as many events as possible regrettably, some applications may miss out on funding this year.

We would not fund

- Activities that promote political or religious beliefs or are sponsorship/fundraising events (this does not exclude e.g. talks about specific religious/political subjects)
- We would not fund 'for profit' activities.
- Projects outside Leeds.

Successful Applications

- Successful applicants will be asked for feedback in the form of video, photos or short stories to show how the grant has benefitted people in your area.
- Using social media? We also request that @LeedsCivicTrust is included when promoting/publicising your event.

Making an Application

A completed application form for funding should be emailed to Leeds Civic Trust office@leedscivictrust.org.uk by 6 May.

Please contact us if you'd like to discuss a project idea or if you'd like to find out more.

SEE BELOW FOR APPLICATION FORM

Leeds Civic Trust - Heritage Open Days Micro Grant 2019

1. Project / Activity name (if any)
2. Registered name of organisation/charity/individual to which any grant would be made payable
3. Charity Registration number (if applicable)
4. Contact Name
5. Email address & phone number
6. Planned event dates (please note, events must take place between 13 - 22 September)
7. Please describe your project (no more than one side of A4).

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8. What (apart from the money) will help make it happen, and do you have this already? (e.g. volunteers, equipment a suitable space)

9. Amount requested (between £50 and £250)

10. How will the money be spent? (your expected budget, include items such as; room hire*, equipment fees etc if these are required)

**if you are unsure about where to host your event, please feel free to get in touch with us and we may be able to match your event with an existing Heritage Open Day venue)*

11. What kinds of people will benefit from this funding e.g. children, families, people from specific communities, and how many people do you think will benefit?

12. How will you publicise your project and acknowledge the Trust's involvement?