



Heritage Open Days Micro Grant



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Our Heritage Open Days Micro Grants are intended to support events hosted during the annual Heritage Open Days festival here in Leeds (11 – 20 September 2020).

Whether there is a local figure you'd like to celebrate, a great story you would love to tell, or you'd like to open up your place of work or home, we'd love you to take part and can support your event, both financially and practically.

We have two grants available;
£250 towards a new or 'themed' event
£150 towards equipment for your event

Micro Grants to help host your Event

Calling all community groups, artists, historians, storytellers and event makers! Would you like to help make Leeds Heritage Open Days the best yet? Small grants of £50 to £250 are available from the Trust, with up to £150 available for equipment and £250 for a brand new event or themed event.

Even if you have opened in the past, you could use this funding towards something new for your audience such as an exhibition, trail, or an event which is based around this year's theme of 'Hidden Nature'.

Past events have included; theatrical performances, arts and craft activities, pub quizzes, ghost tours, to the ever-popular exhibitions, walks and tours.

What are we looking for

- Events must take place between 11 – 20 September
- Events must be open to all members of the public
- Individuals or groups are welcome to apply
- Suggestions for family friendly events and those which share histories from underrepresented groups are especially welcome
- Brand new events, or;
- Events that highlight this year's 'Hidden Nature' theme

Be Part of a National Festival!

Over 5,500 events take place, created by more than 2,000 organisers and 46,000 volunteers. Heritage Open Days is England's largest cultural festival, taking place annually every September. In Leeds the event is coordinated by our team at the Trust. We produce and print 10,000 festival programmes that can be picked up throughout the city, we also help

organises to host events and can assist with event registration, bookings, insurance and publicity to help make your event a success.

Heritage Open Days is a wonderful day out, whether with family, friends or exploring alone. Past examples of events have ranged from dance workshops, spoken word events, exhibitions and singalongs, to the ever popular walks, talks and tours.

New event or 'Hidden Nature' themed event – Up to £250 for your event

Are you looking to refresh your Heritage Open Days offer or have an idea for a completely new event? We can offer up to £250.

Heritage Open Days also chooses an annual national theme. This year's theme is 'Hidden Nature'. Remember, the theme is intended to inspire - you don't have to use the theme for your event.

Equipment Fund – Up to £150 for your event

To offer a little bit of inspiration, Heritage Open Days chooses a national theme. This year's theme is 'Hidden Nature'. Remember, the theme is intended to inspire - you don't have to use the theme for your event.

Please note, we have a small pot set aside, and whilst we would like to support as many events as possible regrettably, some applications may miss out on funding this year.

We would not fund

- Activities that promote political or religious beliefs or are sponsorship/fundraising events (this does not exclude e.g. talks about specific religious/political subjects)
- We would not fund 'for profit' activities.
- Room hire/fees for guest speakers
- Projects outside Leeds.

Successful Applications

- Successful applicants will be asked for feedback in the form of video, photos or short stories to show how the grant has benefitted people in your area.
- Using social media? We also request that @LeedsCivicTrust is included when promoting/publicising your event.

Making an Application

A completed application form for funding should be emailed to Leeds Civic Trust office@leedscivictrust.org.uk by **24 April**.

Unsure? Please contact us if you'd like to discuss a project idea or if you'd like to find out more.

SEE BELOW FOR APPLICATION FORM

Leeds Civic Trust - Heritage Open Days Micro Grant 2020

1. Project / Activity name (if any)
2. Registered name of organisation/charity/individual to which any grant would be made payable
3. Charity Registration number (if applicable)
4. Contact Name
5. Email address & phone number
6. Your/Organisations bank details
7. We are applying for;
£250 for a new event / event based on this year's 'Hidden Nature' theme.
£150 Equipment Fund
8. Planned event dates (please note, events must take place between 11 - 20 September)
9. Please describe your project (no more than one side of A4).

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10. What (apart from the money) will help make it happen, and do you have this already? (e.g. volunteers, equipment a suitable space)

11. How will the money be spent? (your expected budget)

**if you are unsure about where to host your event, please feel free to get in touch with us and we may be able to find an existing Heritage Open Day venue for you to host your event)*

12. What kinds of people will benefit from this funding e.g. children, families, people from specific communities, and how many people do you think will benefit?

13. How will you publicise your project and acknowledge the Trust's involvement?