

LEEDS CIVIC TRUST
(Company Limited by Guarantee No. 2742348)
(Registered Charity No. 1014362)

ANNUAL GENERAL MEETING

7.00 p.m. Monday, 23rd November 2020 Virtually via Zoom

AGENDA

Welcome by the President, Jeremy Burton
and presentation of the Snaith Awards

1. To receive apologies for absence
2. To approve the minutes of the previous AGM held on 25 November 2019
3. To receive and, if approved, adopt the Annual Review for 2020
4. To receive and, if approved, adopt the Trust's Statement of Accounts
5. To elect the President
6. To elect the Treasurer
7. To elect Council Members
8. To appoint the Independent Examiners of the Trust Accounts
9. To approve the proposal for the Trust to convert to a Charitable Incorporated Organisation
10. A short presentation by Dr Kevin Grady on the Trust's new publication, Blue Plaques of Leeds: The Next Collection

Notes to Agenda Items

QUESTIONS AND DISCUSSION

This year, since we are conducting the meeting virtually, it will not be possible to ask questions at the meeting. Members are therefore encouraged to email any questions to office@leedscivictrust.org.uk or to write to Leeds Civic Trust, 17-19 Wharf Street, Leeds LS2 7EQ. Questions must be received by 5pm on Friday 20th November.

VOTING

Voting will take place electronically at the meeting. Members have also been given the opportunity to vote by post should they wish. For a motion to be passed, a simple majority is required apart from item 9, where a two thirds majority is required.

Item 5 Election of President

Jeremy Burton is willing to continue in office for a further year should this be the wish of members.

Item 6 Election of Treasurer

Robert Solyom was elected as Treasurer at the last AGM and, with the support of Council, is willing to continue in office for a further year should this be the wish of members.

Item 7 Election of Council Members

Council comprises up to **9 elected members plus the chairs of the Trust's standing committees and the Treasurer**. The elected members are elected for terms of three years. The constitution requires the retirement of a third of elected members each year. Elected Council members may serve a maximum of 6 consecutive years. Thereafter, they must retire for a minimum of one year before being eligible for re-election.

Of the current membership of Council, six are directly elected by AGM, meaning that a minimum of two Trustees are required to retire:

- John Pike has served two consecutive three year terms and is therefore required to retire at this AGM
- Cath Black has completed her three year term of office and is not seeking re-election

Jane Taylor has two further years to serve as Chair of the Trust. Consequently, there are up to five places available for election this year.

Nominations forms have been circulated with this agenda and the procedure to be followed is described in the covering letter.

Item 8 Appointment of the Independent Examiners of the Trust Accounts

Council recommends the retention of our current auditors, Sedulo.

Item 9 To approve the proposal for the Trust to convert to a Charitable Incorporated Organisation (CIO)

Members are invited to approve a proposal from the Trustees for the Trust to Convert to a Charitable Incorporated Organisation (CIO). Final approval for this conversion rests with the Charity Commission

Martin Hamilton
Company Secretary

Papers included with this Agenda:

Minutes of the last meeting

Annual Review 2020

Audited Statement of Accounts

Charitable Incorporated Organisation Constitution and briefing paper

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